



EVERRA SHIPPING AND RECEIVING REQUIREMENTS for carriers and brokers.

Carrier/Broker Set-Up Requirements

To be set up as a carrier or broker, you must provide the following documents via email to logistics@everraglobal.com:

- **Certificate of Insurance:** Naming **Everra** as a certificate holder.
 - Minimum policy limits: **\$1,000,000.00** general liability (each occurrence) and **\$100,000.00** Cargo Liability (each occurrence).
 - Everra Global address: 10130 Mallard Creek Rd Ste 100, Charlotte, NC 28262
- **Completed W9.**
- **Completed ACH Authorization form.**
- **MC# / Authority.**

Shipping & Receiving Procedures

- **Outbound Loads:** Are handled on a **first come, first serve** basis (unless noted).
- **Inbound Loads & Containers:** Are strictly **by appointment only**.
- **Load Confirmation:** An email is sent for each load detailing shipping/delivery dates, addresses, delivery time, and special instructions.
 - If a delivery time is **not stated**, the carrier/broker must arrange it.
- **Required Reference:** The **reference number (SO#)** on the load confirmation is required at pickup.
- **Late Truck Requirement:** If a truck is running late (ETA 30 minutes prior to closing) or shipping on a weekend, the **driver's phone number is required**.
- **Load Falloffs:** Monitored closely. Frequent falloffs may result in a carrier/broker being made **inactive**.

Equipment and Weight Requirements

- **Trailer Type:** **53' dry van trailer** is required. It must be clean and free of damage.
- **Plated Van trailers with logistics Posts or e tracks may be required.**
- **Reefers:** Must be **approved** and able to haul the expected weight.
- **Dry Van Weight:** Expect loads to weigh **44,000 - 44,500 lbs.**
- **Container Weight:** Containers could weigh up to **50,000 lbs.** and may require special permitting.
- **Truck Scaling:** Trucks **must scale within 50 miles of the shipper.**
- **All loads will require at least 1 load bar or ratchet strap to secure the freight.**



💰 Invoicing and Payment

- **Invoices Email:** Domesticfreight@everraglobal.com
- **Payment Inquiries:** Email Domesticfreight@everraglobal.com or call [1-704-599-2804](tel:1-704-599-2804)
- **Credit Applications:** Broker/carrier credit applications will be completed and returned ASAP (Everra has a general credit information sheet to expedite this).
- **Payment terms are net 45.**

📦 Accessorial Charges

Charge	Rate/Condition	Details
Detention	\$40 per hour (in 15-minute increments). Max \$250.00 .	Must be approved . Truck must provide shipper/receiver verified times in and out. Not honored for loading/unloading after normal hours.
Detention (First Come)	Honored after 3 hours once the truck bumps the dock.	Applies to first-come, first-serve loading/unloading.
Detention (Appointment)	Honored after 3 hours .	Truck must be no later than 15 minutes of the appointment. A late truck becomes a work-in , and no detention is honored.
Layovers	\$150.00	Only compensated if the shipper or receiver is determined to be at fault . Weather-related “act of god” layovers will not be honored.
Truck Scaling/Rework	Max rework mileage is 100 miles at \$1.80 per mile .	Trucks must scale within 50 miles of the shipper.
Stop-off Charges	\$50.00 per stop .	
Light and Heavy Scales	\$250.00 accessed if not provided	As stated on load confirmations, provided within 48 hours after delivery.
Late Deliveries	Up to \$150.00 per day CAN be assessed.	
Truck Order Not Used (TONU)	\$150.00	Honored on the shipping day if the truck has been dispatched and in route to shipper .
Missed Container Appt.	Becomes a work-in , and no detention will be honored .	Container loading/unloading is by appointment only.